

Please complete this form and return **no later than 14 days prior** to the hiring period of the event to:

**Exhibitor Services, International Convention Centre Sydney (ICC Sydney)**

**Phone:** +61 2 9215 7373 **Email:** exhibitionservices@iccsydney.com

## CONTACT DETAILS

<b>Name:</b>	<input type="text"/>	<b>Company:</b>	<input type="text"/>
<b>Phone:</b>	<input type="text"/>	<b>Email:</b>	<input type="text"/>
<b>Name of event:</b>	<input type="text"/>	<b>Event dates:</b>	<input type="text"/>
<b>Location of event:</b>	<input type="text"/>	<b>Stand name:</b>	<input type="text"/>
		<b>Stand no:</b>	<input type="text"/>

## VEHICLE DETAILS

<b>Vehicle type and model:</b>	<input type="text"/>
<b>Vehicle registration:</b>	<input type="text"/>
<b>Name and number of delivery person:</b>	<input type="text"/>
<b>Vehicle dimensions:</b> <small>(Areas of ICC Sydney have height and length restrictions)</small>	<input type="text"/>
<b>Vehicle weight:</b> <small>(Exhibition Centre halls have a slab loading of 20kPa. Convention Centre has a slab loading of 5kPa)</small>	<input type="text"/>

## MANDATORY REQUIREMENTS

**Please tick the box to indicate that you have read and understood.**

- A separate set of keys to be left with ICC Sydney for all vehicles in the Convention Centre.
- Carpet tile/s to be placed under all vehicle tyres, when on display on ICC Sydney carpet/tiles.

### Vehicles with Internal Combustion Engines:

- Drip tray to be placed underneath vehicle.
- Maximum five litres of fuel (no need to clear fuel from fuel line and engine).
- Areas of the ICC Sydney may require a 3m gap between vehicles.

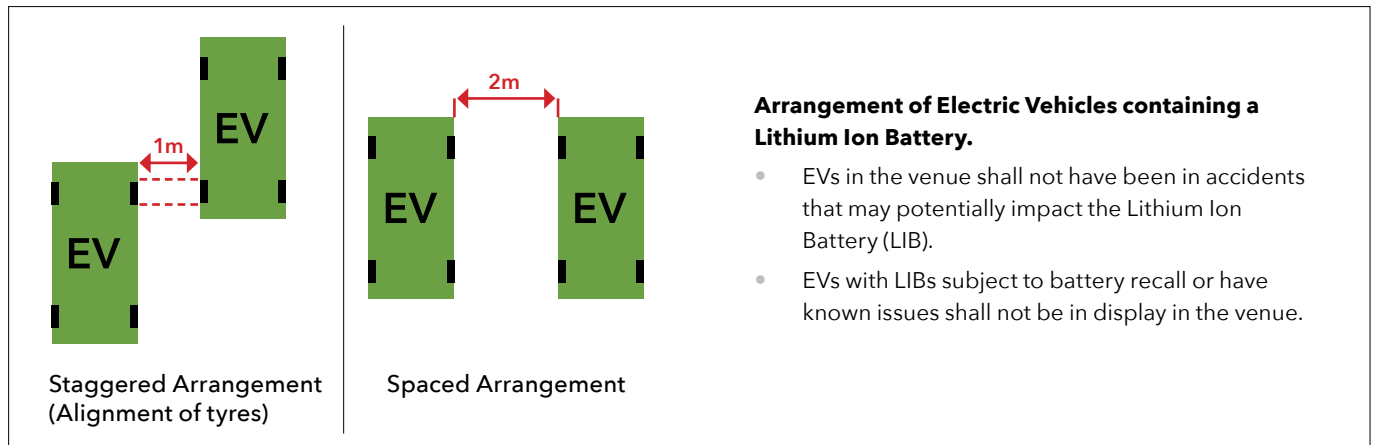
Note: areas within ICC Sydney may require a 3m gap based upon vehicle weight. Please be specific with vehicle location.

### Electric Vehicles (EV's) :

- Charging of EV's is not permitted within any area of the ICC Sydney apart from the designated EV charging points in the P1 and P2 car parks.
- The EVs shall be staggered or spaced greater than 2m apart.

Note: areas within ICC Sydney may require a 3m gap based upon vehicle weight. Please be specific with vehicle location.

(indicated in Figure below)





# VEHICLE DISPLAY PERMIT FORM

## PERMIT AGREEMENT (to be completed by person responsible for the work to be performed)

This activity has not been authorised to occur at ICC Sydney until written confirmation of its approval is provided by ICC Sydney, and in such circumstance, ICC Sydney makes no representation, warranty or guarantee about the safety or legality of the activity or the completeness or accuracy of the information provided within this form, which is at all times the sole responsibility of the person listed in the Contact Details.

ICC Sydney undertakes regular compliance checks and you may be required to provide evidence in relation to those requirements. If at any time, an activity or operation is considered by ICC Sydney to be non-compliant with any legal or regulatory obligation, inconsistent with the information provided on this form, unsafe or placing persons, the venue or the environment at risk, ICC Sydney representatives reserve the right to postpone or cancel the activity in its sole discretion until it is completely satisfied that its concerns are addressed and any issues are rectified.

Any approval by ICC Sydney for this activity to occur does not give rise to an acceptance of any liability, loss or damage caused by the activity.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

..... **ICC SYDNEY USE ONLY** .....

### ICC SYDNEY RISK & COMPLIANCE AUTHORISATION

**Permit issued by:**

**Comments:**

**Signed:** \_\_\_\_\_ **Date/time:** \_\_\_\_\_